



18 February 2025

IMPORTANT INFORMATION

MAJOR SCHOOL WORKS – PEDESTRIAN ACCESS VIA MORRIS STREET

Dear parents/carers

The Department of Education is committed to delivering outstanding education for every learner and ensuring that schools have enhanced facilities for their communities. As part of this, we are excited to announce that William Rose School will be gaining a pedestrian entrance with wheelchair access from Morris Street to the administration office.

This is a significant project that will include tree removal, demolition works, excavation, new pathways, a ramp, gates, fencing and handrails as well as engineering, electrical and security works.

To ensure the safety and well-being of our students, staff and community access to the carpark will be closed for approximately one month. This work is scheduled to commence in early March. **A letter will be sent to all families when the date is confirmed.**

All members of our community requiring access to the school during this time will need to use street parking or the transport/bus bay. While we understand that this will temporarily have an impact on our school operations, particularly with student arrival and departure, we will work with the Department to minimise any inconvenience.

Please note the following changes

Morning drop-off

- 1) Parents/carers may park on surrounding streets and enter the school on foot via the Hope Street gate
OR
- 2) Parents/carers may enter the school via the transport/bus bay. Parents are required to stay in their car with their child until directed by a staff member that it is safe for them to exit the vehicle.

Late arrivals to school (after 9:00am)

- 1) The transport/bus bay will remain open during school hours. Parents/carers may drive into this area and then phone the administration office. A staff member will come to assist your child to their class. Parents are required to stay in their car with their child until directed by the staff member that it is safe for them to exit the vehicle.
OR

Parents/carers may park on surrounding streets and enter the school on foot via the Hope Street gate. Parents/carers should then phone the administration office, and a staff member will come to assist your child to their class.

Early departure from school (before 2:00pm)

Buses commence arriving at the school for afternoon departure from 2:00pm. During this time, they park in the transport/bus bay. If your child is departing early from school, it is advisable to pick them up prior to 2:00pm as there may be a significant delay.

- 1) The transport/bus bay will remain open during school hours. Parents may drive into this area and then phone the administration office. A staff member will then bring your child to this area for early departure.
OR
- 2) Parents/carers may park on surrounding streets and enter the school on foot via the Hope Street gate. Parents/carers then phone the administration office, and a staff member will then bring your child to this gate for early departure.

Afternoon pick-up (2:50pm)

- 1) Parents/carers may park on surrounding streets and enter the school on foot via the Hope Street gate. Students will be brought up to the Upper D playground (as per normal dismissal procedures) and you may pick your child up from this area.

Accessing the administration office during the day

- 1) The transport/bus bay will remain open during school hours. Parents may drive into this area and then phone the administration office. A staff member will then escort you to the administration office.
OR
- 2) Parents/carers may park on surrounding streets and enter the school on foot via the Hope Street gate. Parents/carers then phone the administration office, and a staff member will then escort you to the administration office.

SAFETY IN THE TRANSPORT / BUS BAY

The transport/bus bay is an area of high vehicle movement. You must adhere to road safety signs and always follow the directions given to you by staff.

- The speed limit in this area is 5km/hour. There is signage confirming this speed limit.
- The transport/bus bay is one way. Yellow arrows on the driveway mark the direction.
- There is no parking across the transport/bus bay entrance. This is marked by red lines.
- Pedestrian crossing areas are clearly marked.
- Car engines must be switched off before students alight/disembark from transport.
- Staff supervision will be in place but always be mindful that during morning arrival and afternoon dismissal there will be increased vehicle and student movement in this area.
- Arrival and dismissal times may take longer than usual.



Transport / bus bay entrance



Hope Street Gate

Thank you again for your support of our school. If you have any questions, please contact the school.

Kind regards,

Nicole Parker

Nicole Parker
Principal